



**Office
of Sport**

Request for Interest

OOS1819005

Olympic Sport Venues Electrician Services

Part A – Request for Interest (RFI)

UNSPSC CODE: 73152108 - Electrical equipment maintenance and repair service

Issue Date: 14 August 2018

Closing Date: 21 August 2018

Closing Time: 10.00am AEST



1. General Background Information

- 1.1 The Office of Sport (hereafter the “Office”) is an executive Agency under the NSW Department of Industry. The Office is responsible for the delivery of a vibrant and valued sport and active recreation sector for the people of NSW.
- 1.2 The Sydney Olympic Venues (hereafter “Olympic Venues”) are international standard sport venues which were purpose built to host the 2000 Sydney Olympic and Paralympics Games. The Olympic Venues were designed with a view towards providing an ongoing legacy for sport and servicing the needs of the wider community. The Olympic Venues locations are listed in the table below.

Table 1

Venue	Venue Address
Sydney International Equestrian Centre (SIEC)	Saxony Road, Horsley Park, NSW 2175
Sydney International Regatta Centre (SIRC)	Old Castlereagh Road, Penrith, NSW 2749
Sydney International Shooting Centre (SISC)	Elizabeth Drive, Cecil Park, NSW, 2178

- 1.3 The Office seeks to determine interest, via this Request for Interest, for a fully qualified, licenced and registered professional entity that would manage the planned, compliance and reactive electrical maintenance services at the Olympic Venues.
- 1.4 The Office is seeking electrical maintenance services for the three Olympic Venues, the scope of the electrical maintenance services (the “Services”) includes, preventative maintenance, statutory/compliance maintenance to be carried out at monthly intervals and reactive/emergency maintenance as required from time to time. The Services include and are not limited to:
- a) providing electrical maintenance provisions for the Olympic Venues assets
 - b) ensuring Olympic Venues assets are adequately maintained through routine preventative maintenance
 - c) ensuring associated risks of system failures are effectively managed through reactive maintenance provisions
 - d) ensuring statutory compliance with all relevant Australian Standards where applicable and
 - e) ensuring that assets perform effectively and efficiently throughout their service life
- 1.5 All respondents must have and demonstrate they have the capability, capacity and resources to provide planned, statutory and reactive electrical maintenance services to the three Olympic Venues listed at the above locations.
- 1.6 It is highly desirable that respondents have the capability and capacity to provide very prompt responds times to reactive and emergency Services and call outs particularly for event works i.e. responding within 1-2 hours of requests being made to the supplier.
- 1.7 The Office’s intention is to establish a Service Agreement with a sole supplier that has the most economically advantageous response in providing electrical maintenance services at the Olympic Venues.
- 1.8 The Office’s intention is to establish the Service Agreement for a fix period of four (4) years, with a four (4) year extension option to encourage investment and business viability.
- 1.9 Interested parties are encouraged to review the draft Statement of Requirements. The draft Statement of Requirements is provided to assist interested parties in determining the viability of this opportunity.



2. Overview of Request for Interest Process

- 2.1 The Request for Interest (RFI) process is issued to aid the Office to identify genuinely interested entities in the market who will compete for this opportunity. While it is not mandatory to respond to the RFI, it does support the Office in identifying potential respondents of this competitive opportunity. The competitive opportunity will be published via [NSW eTendering system](#) as an open market process.
- 2.3 Interested parties are asked to simply complete and lodge the **Request for Interest Submission** as per **Part B** of this RFI document suite by the defined Closing Time and Date via the [NSW eTendering system](#).
- 2.4 The Office is not committed contractually or in any other way to any entities to this RFI process or to any other entity. The issuing of this RFI does not commit or otherwise oblige the Office to proceed any further with any respondents to the RFI. However, it is the Office's intention to communicate with genuine interested parties from this RFI to view the Expression of interest (EOI) under a future request, anticipated to be published in September 2018.
- 2.5 The Office will facilitate an open EOI process followed by a Selective Request for Tender (SRFT).
- 2.6 Respondents to the RFI will be updated once the open market EOI has been published on the [NSW eTendering system](#).

3. Mandatory Requirements for Olympic Venues Electrician Services:

The successful supplier for the Services will be required to demonstrate mandatory compliance with the following regulations and requirements:

- (i) NSW Electrical Licence;
- (ii) Electrical Trade Qualifications;
- (iii) Compliance with Work, Health and Safety legislation specifically in line with regulatory obligations for Fire Safety, Emergency Procedures and Hazard and Risk Assessment;
- (iv) Committed to having and maintain public liability insurance in the name of the \$20,000,000 per occurrence (if they are deemed to be the successful supplier).

4. Contact Officer

- 4.1 Respondents should refer any requests for information regarding this RFI to:
Mr Travis Cogle via:
tenders@sport.nsw.gov.au
Phone: (02) 8754 8823 – during normal business hours 9.00am to 5.00pm Monday to Friday.
- 4.2 Any information given to clarify any aspect of this RFI will be published as an addendum on the [NSW eTendering system](#).

5. Scope Electrician Services

- 5.1 Interest parties are encouraged to read Schedule 1. Draft Statement of Requirements. Schedule 1 includes the draft requirements sought by the Office.
- 5.2 Interested parties are to acknowledge that Schedule 1 is a working draft and will undergo further amendments before the EOI process.

In Scope



Electrical maintenance service

- (i) Planned Electrical Maintenance Services to be carried out at monthly, bi-monthly, quarterly, bi-annual, or annually as per the Statement of Requirements.
- (ii) Reactive Electrical Maintenance Services and any additional emergency electrical Services required and approved by the Olympic Venues Authorised Officers.
- (iii) Compliance testing to be carried out within the Planned Electrical Maintenance.

Out of Scope

- (i) Electrical work or maintenance associated with Information Management & Technology (IM&T) systems.
- (ii) Electrical or maintenance work associated with security systems and security system management.
- (iii) Phone lines and telecommunication systems



Schedule 1 Draft Statement of Requirements

