



Public Works Project Management

OFFICE OF FAIR TRADING Office Refurbishment

Contract No:1000971

Tenders Close 9:30 am Thursday 13th May 2010

The site of works will only be available between 25th May through to 30th June

Following is a comprehensive description of the proposed works for the office refurbishment at the Office of Fair Trading 184 LORDS PL, ORANGE.

- Remove and reconstruct wall nib end to enable installation of 870 mm new door and aluminium frame to match existing, min clear opening width 840mm (disabled access). Paint finish to match exist colour schedule. Whether it is to be a swing or sliding door to be confirmed by Principal.
- Supply and install remote control /automatic door opener / closer, (Specified by Principal).
- Install new office desk, (supplied by Principal).
- Install data and GPO as per electrical specification.
- Supply and install one (1) new fluorescent light as per electrical specification.
- Relocate and clean existing nominated fluorescent lighting as specified.
- Remove wall mounted boiling water unit.
- Existing HWS under sink to remain (for sink and wc's).
- If under sink GPO is single, change to double for new under sink boiling & chill water unit supply.
- Supply and install one ZIP HYDROTAP BCD100/125 under sink unit. Tap set on sink.
- Amend cold water supply for supply to new Zip unit. Remove drawers below bench, leaving top drawer intact; line under side of remaining drawer unit to form a base for the remaining draw.
- Install new door to match existing to newly formed cupboard housing the under bench water unit with door to match existing.
- Repaint all previously painted surfaces.
- Supply and install new overhead double cupboards above sink to match existing. (Refer drawing 2)
- Supply and install tall boy cupboards and overhead to accommodate fridge. (Refer drawing 2).
- Clean existing fluorescent lighting.
- Remove wall mounted cupboards and strip lights attached to cupboards in (work stations). WS02, WS03, WS04, WS05, WS06
- Plaster patch damaged wall at WS01 area G.12.
- Repaint all previously paint surfaces including doors and door panel.
- Install four (4) hinged door cupboards with 2 adjustable shelves supplied by NSW Public Works.
- Supply and install four (4) new fluorescent lights as per electrical specification.
- Relocate and clean existing nominated fluorescent lighting as specified.
- Supply and install pedestrian warning system to exit/entry door into G.13 from lane way as per electrical specification.
- Supply and install personnel access door to external wall (Eastern side underneath sheltered parking).
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