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OVERVIEW DOCUMENT

Request for Proposal (RFP)

Marine Vessel Maintenance for NSW Police Force Marine Area Command

Issued
Monday, 5 June 2017

RFP Closes
10.00 am AEST
Friday, 28 July 2017

Requests for information or advice regarding this RFP in writing via email to:

RFP Contact Officer:
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Procurement Manager
Strategic Procurement & Fleet Services
NSW Police Force

E: procurement@police.nsw.gov.au

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1 Introduction and Background

NSWPF intends to issue a Request for Proposal (RFP) to select one or more Tenderers for the provision of the Services within the scope of the RFP to ensure end to end accountability; this includes all Tenderers and their subcontractors.

The purpose of this Request for Proposal (RFP) is to seek responses from organisations to deliver marine vessel maintenance Services to NSWPF as set out in this document and as described in the RFP documentation and schedules.

NSWPF's preferred methodology for maintenance Services is fully outsourced and outcome based; with the key focus on 100% reliability and safety. However, NSWPF invites alternative offers and solutions that also places the key focus on 100% reliability and safety.

1.1 Timeframe for RFP

The indicative timetable for the RFP is described below.

NSWPF may, in its absolute discretion, vary, amend or change the timetable from time to time.

Milestone	Date
RFP issued	Monday, 5 June 2017
Industry Briefing (on site at Marine Area Command)	Thursday, 15 June 2017, 10.00 a.m. AEST
Vessel Inspection Day (<i>Mandatory – Tenderers that do not attend the Vessel Inspection Day will not have their response to this RFP considered by NSWPF</i>)	Time and date allocation to be advised to registered tenderers
RFP closes (Closing Date and Time)	10.00 a.m. AEST Friday, 28 July 2017
Evaluation of Tenders	Commencing August 2017

2 Objectives

NSWPF's RFP objectives are:

- Delivery of maintenance services that are fully outsourced and outcomes based;
- Services are delivered with the key focus on 100% reliability and safety at all times;
- The ability for NSWPF to police harbours, major waterways, inshore and offshore, along the entire coast of NSW;
- Deliver a comprehensive preventative maintenance program for all Vessels, and
- To achieve complete transparency of costs and resource efforts in delivery of the maintenance services.

3 Scope of Requirement

Below are NSWPF's requirements for the future delivery of maintenance Services; NSWPF is seeking innovative responses and solutions from Tenderers.

NSWPF are open to considering, and encourage alternative methods of vessel maintenance Services that Tenderers may propose.

Tenderers are to note that they may propose an alternative tender at their option.

3.1 Routine Maintenance

Routine Maintenance means the maintenance, repairs and services described in this Part C. Maintenance is to be provided in accordance with the Routine Maintenance plan, at the pre-agreed fixed Fees for such services.

3.2 Warranty repairs

Warranty repairs are to be managed by the Tenderer/s in accordance with the Original Equipment Manufacturer (OEM). Repairs to be undertaken by the original equipment manufacturer (or its authorised service agent) at no cost to NSWPF.

3.3 Non-routine maintenance

Non-Routine Maintenance means the maintenance, repairs and services.

3.4 Alternative Tender solutions (optional)

Tenderers are to note that the requirement for an Alternative Tender is optional.

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4 RFP Structure

This RFP is comprised of the following documents:

Confidentiality Deed Poll: Tenderers intending to download and/or respond to this RFP must complete the Confidentiality Deed Poll and email it to procurement@police.nsw.gov.au.

Receipt of the executed Confidentiality Deed Poll by NSW Police Force will enable a password to be provided to enable download of the RFP documentation.

Part A – Conditions of Tender: This is an executive summary of the main objectives and expectations for the RFP. Part A also provides the terms and conditions of the RFP.

Part B – Contract: This is the draft Contract relating to the provision of Marine Vessel Maintenance to be entered into between the successful tenderer/s (if any) and NSWPF.

Part C – Specifications: This is a description of the requirements for the services or goods to be acquired under this RFP, and

Part D – Response Template: These are response schedules which tenderers must complete and submit with their response.

Part D – Pricing Schedule: This is the pricing schedule that tenderers must complete and submit with their response.

Small and Medium Enterprise Opportunities Statement: identifies the suitability and opportunities of the procurement to support Australian and New Zealand (ANZ) Small and Medium Enterprises.

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