**NOTICE OF INTENDED PROCUREMENT**

**Contract No:** TRSOPA19296

**Contract Name:** Mechanical Services Maintenance

**Agency:** Sydney Olympic Park Authority
 Level 8, 5 Olympic Boulevard
 Sydney Olympic Park NSW 2127

**Contact Officer** Name: Tharmalingam Nambiran
Telephone: 02 9714 7982
Mobile: 0428 691 439
Email: Tharmalingam.Nambiran@sopa.nsw.gov.au

**Description**: Sydney Olympic Park Authority seeks tenders from suitably qualified and experienced vendors to provide mechanical services (HVAC) maintenance.

**Applicable Free Trade Agreements**:

This is a covered procurement under the following international free trade agreements:

* Australia – United States Free Trade Agreement (2005)
* Australia – Chile Free Trade Agreement (2009)
* Korea – Australia Free Trade Agreement (2014)
* Japan – Australia Free Trade Agreement (2015)
* Trans Pacific Partnership Agreement (2016)
* Singapore – Australia Free Trade Agreement (2017)

**Procurement Method:**

 Open / Public Tender

**Timeframe for Delivery:**

 Initial contract term of 12 months with 4 x 12-month optional extensions at the sole discretion of Sydney Olympic Park Authority

**Requirements**: Tenderers must lodge all completed Tender Schedules as a single combined file in pdf format.

 Tenderers must submit all supporting information as a single combined file in pdf format.

 Tenders and supporting information must be submitted via [www.tenders.nsw.gov.au](http://www.tenders.nsw.gov.au).

 Two (2) hard copy tenders (one original and one copy) must also be lodged in the Tender Box at Level 8, 5 Olympic Boulevard, Sydney Olympic Park NSW 2127.

 **DO NOT SEND TENDERS TO ANY SOPA OFFICER, INCLUDING E-MAIL COPIES**

 Refer to tender document for project details and tendering conditions.

**Pre Tender Meeting:**

 A non-mandatory pre-tender meeting will be held on site as detailed below:

* Date: Wednesday 1 May 2019
* Start Time: 10:30 a.m.
* Completion: 12:30 p.m. (approximately)
* Meeting Point: Sydney Olympic Park Authority

Level 8, 5 Olympic Boulevard

Sydney Olympic Park NSW 2127

* No site inspection is proposed
* The nearest parking areas are:

Car Park P3 – Sarah Durack Avenue, Sydney Olympic Park

Car Park P2 – Shane Gould Avenue, Sydney Olympic Park

Car Park P4 – Sarah Durack Avenue, Sydney Olympic Park

Parking fees apply to the above car parks

**Tender Closing Date and Time:**

 Tuesday 14 May 2019 at 2:00 p.m.