



**RFT: NSWSES000294**

**TENDER OVERVIEW**

**PART A**

**Supply and Fit-out of Mobile Incident Command  
Centre for New South Wales State Emergency  
Service**

**Mandatory Tender Briefing: 23 August 2019**

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For the purposes of this RFT, inquiries should be directed to the Contact Officer specified below.

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# 1 Background

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- 1.1 State Emergency Service New South Wales (NSW SES) established under the State Emergency Service Act 1989 (NSW), ABN: 88712649015 of 93-99 Burelli Street Wollongong NSW 2500.
- 1.2 The NSW State Emergency Service (SES) is an emergency and rescue service dedicated to assisting the community. It is made up almost entirely of volunteers, with 234 units located throughout New South Wales.
- 1.3 The NSW SES's is the combat agency for flood and storm & Tsunami operations. The NSW SES also provides the majority of general rescue efforts in rural parts of the state. This includes road accident rescue, vertical rescue, bush search and rescue, evidence searches (both metropolitan and rural) and other forms of specialist rescue that may be required.
- 1.4 NSW SES wish to introduce the ability to manage incidents as geographically close to the incident site as possible.
- 1.5 The tender process will be managed by NSW SES.

## 2 Objectives and Required Benefits

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- 2.1 The objectives and required benefits of the RFT include, but are not limited to, the following:
  - provide deliverables which are commercially competitive;
  - establish a sustainable relationship between NSW SES and the successful tenderer to deliver a quality Mobile Incident Command Centre (MICC);
  - effective management of risk;
  - compliance with applicable laws, standards, codes and policies;
  - savings and efficiency gains;
  - reduced costs to the NSW Government by value-engineering its delivery methods; and
  - transparency of all transactions, including performance measurement, pricing and reporting.

## 3 Scope of Requirements - Deliverables

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- 3.1 The NSW SES is seeking to construct a Mobile Incident Command Centre (MICC) which will be a road transportable mobile facility.
  - The facility will include enough workspace, network and environmental infrastructure and connectivity for up to 12 personnel.
  - The facility shall be able to be deployed independent of the transport system to support a modular deployed operational system.
  - It shall be designed to be self-sufficient in power and communications allowing it to operate for a minimum of 48 hours without terrestrial services.
  - The product will be capable of withstanding the inherently harsh operating environment in which the NSW SES operates.
- 3.2 Subject to the placement of orders by NSW SES upon the successful supplier, the following deliverables are to be supplied under the proposed Deed:
  - Supply or fabrication of a Mobile Incident Command Centre (20' ISO shipping container form factor); and
  - Fit-out of the Mobile Incident Command Centre to NSW SES specifications.
- 3.3 Part B (Conditions of Tender and Statement of Requirements) include a detailed description of the project deliverables.

- 3.4 NSW SES will be seeking a single supplier to fulfil the scope of requirements with this tender.

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## 4 Design and Development

- 4.1 Before the production of the Mobile Incident Command Centre shelter, and within four weeks after the Deed is signed, the successful Supplier will provide the following to NSW SES for approval:
- (a) 3D & General Arrangement concept drawings of the final proposed shelter;
  - (b) 3D & General Arrangement concept drawings of the final recommended fit out; and
  - (c) A statement identifying NSW SES responsibilities and dependencies upon which the design is based.
  - (d) Details of projected weight.

**Note:** NSW SES does not consider any drawings submitted in the tender as being the final design drawings for the contract.

## 5 Term of Deed

- 5.1 It is envisaged that the term of the proposed Deed will commence on the date specified in the Deed and be for the duration of the works necessary to complete the works.

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## 6 RFT Structure

- 6.1 Interpretation

Definitions of terms used in Parts A, B, and C are contained in clause 1 of Part B.

- 6.2 RFT Structure

This RFT comprises 4 Parts as follows:

Part A Overview

Part B Conditions of Tender and Statement of Requirements

Part C Tender Response (to be completed by the tenderer)

Part D Deed Agency Specific Customer Terms (proposed deed to be executed between the successful tenderer and NSW SES)

If submitting a tender, retain Parts A, B, D. Part C, once completed, forms the tender response, and is to be submitted in accordance with Parts A, B and C.

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## 7 RFT Response Rules

- 7.1 Tenders must lodge their response via the NSW eTendering site, responses received by any other method will not be considered.
- 7.2 Tenders must only put pricing/costs in the Returnable Pricing Schedule, Part C3,4,5 NSWSES000294 Tender Responses.xlsx. No pricing should be put into the body of the Tender Response.

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## 8 Mandatory Tender Briefing

A **Mandatory tenderer briefing** will be held on the date, time, and place, indicated below. It is a mandatory requirement that the Tenderers attend this briefing. The contact officer/s will be available at that time to answer any queries regarding this RFT and the tender process generally. Names of persons attending the tenderer briefing must be provided to the contact officer at least three working days prior to the date. No more than two persons from each

tenderer will be permitted to attend the tenderer briefing. Skype options will be made available to geographically separated respondents.

Location:	NSW SES Headquarters, 93-99 Burelli Street NSW 2500
Date:	23 August 19
Time:	11:00am EST

**A Skype session will be made available upon request to interstate and overseas tenderers ONLY**