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| COMPANY PROFILE,CONTACT & KEY PERSONNEL INFORMATION |

**Note:** Organisations that have multiple office or branch locations are required to confirm which category/capability in which region for each office that wishes to participate in the Scheme.

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| **Scheme Contact** | |
| Email\* |  |
| \*Note: The nominated system login email will be used for all contact throughout the life of the scheme. A generic email is preferred such as *tenders@companyname.com.au* to ensure that staff absences do not affect timely receipt of information and tendering opportunities. System login email can be altered at any time. | |
| **Organisation Details – Head Office** | |
| Name |  |
| Address |  |
| Telephone |  |
| Email |  |

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| --- | --- |
| **Organisation Details - Branch** | |
| Name |  |
| Address |  |
| Telephone |  |
| Email |  |

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| --- | --- |
| **Organisation Details - Branch** | |
| Name |  |
| Address |  |
| Telephone |  |
| Email |  |

**Insert further boxes for additional offices/branches if required**

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| MANAGEMENT & KEY SENIOR STAFF |

Provide details of key staff with minimum 4 years of experience on engineering projects specific to work category Refer to the document ‘Guidelines for Applicants’ which list the work specific requirements for each work category.

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| **Name** | **Position Held** | **Start date of current employment** | **Years of industry experience** | **Qualifications / Professional Registrations /**  **Licences** | **Membership of Professional Associations** |
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Add additional rows if required.

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| **The total number of people currently employed in the applicant organisation** |  |

Additional supporting information: provide any additional relevant information of the company/office (maximum of 300 words) and/or attach an organisational chart showing company structure and resources relevant to this Scheme.

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