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| CONTACT & LICENSEE INFORMATION |

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| **Scheme Contact**  |
| Email\*  |  |
| \*Note: Your system login email will be used for all contact throughout the life of the scheme. A generic email is preferred such as *tenders@companyname.com.au* to ensure that staff absences do not affect timely receipt of information and tendering opportunities. You can change your system login email at any time. |
| **Licensee In Charge Details** |
| Name |  |
| Address |  |
| Telephone |  |
| Email |  |
| Licence No. |  |

**Note: Franchise agencies are required to complete a separate Application for each office that wishes to participate in the Scheme.**

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| MANAGEMENT & KEY SENIOR STAFF |

List owners, licensee, and key senior staff including relevant sales professionals.

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| **Name** | **Position** | **Start date of current employment** | **Years of industry experience** | **Qualifications/Professional Registrations/****Licences** | **Membership of Professional Associations** |
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| **The total number of people currently employed in the applicant organisation** |  |