



RMS

(Owner of confidential information)

Recipient of confidential information

Approved Purpose

(see clause 2.1)

Date

Roads and Maritime Services (ABN 76 236 371 088) ("RMS")
20 Ennis Rd, Milsons Point, NSW 2061, Australia
Attention: Robin Ferdous, Project/Contract Manager

Recipient Name:

ACN & ABN:

Address:

Attention:

To Obtain the Invitation to the Tender Documents and to Prepare a Tender for RFT for Contract No. RMS 18.0000303606.0138.

Signed and Delivered as a Deed on the _____ day of _____ 2018

Signed in accordance with section 127 of the Corporations Act

Signature of Director: _____

Name: _____

[Use if Recipient is a Company]

Signature of
2nd Director or
The Company
Secretary: _____

Name: _____

Signed as a Deed by the Recipient in the presence of

Signature of
Witness: _____

Name: _____

[Use if Recipient is an individual]

Signature of
Recipient: _____

Name: _____

Signed As A Deed for and on behalf of the Recipient

Signature of
Witness: _____

Name: _____

Signature of Delegate
Or Authorised
Person: _____

Name: _____

Position /Title: _____

The signatory warrants he is duly authorised to sign

RMS Confidentiality Deed Poll

You covenant as follows:

1 What is the Confidential Information?

- 1.1 The Confidential Information governed by this agreement is information which you obtain from us in connection with the Approved Purpose (whether or not recorded in any form). It also includes all information relating to our business policies, plans, strategies, financial details, proposals, systems, ideas, methods, know-how and intellectual property. It also includes information directly or indirectly derived from that information.
- 1.2 It does not include information which:
- (a) is or becomes part of the public domain (unless information is in or becomes part of the public domain because it has been disclosed without our consent);
 - (b) was already lawfully known to you on a non-confidential basis;
 - (c) is provided to you by another person who is in possession of it lawfully and can disclose it to you on a non-confidential basis; or
 - (d) is independently developed by you without access to the Confidential Information.
- 1.3 The Confidential Information always remains RMS's property. This agreement does not give you any right, title or interest in it.

2 Your use of Confidential Information

- 2.1 You must use the Confidential Information solely for the Approved Purpose. You must not use it for any other purpose, or allow any other person to do so without our written consent.
- 2.2 You must not disclose the Confidential Information to any other person without our prior written consent. If we consent then you must ensure that other person signs a confidentiality agreement on the same terms as this agreement and you remain responsible for their actions.
- 2.3 You may disclose the Confidential Information to your employees and contractors on a strict need-to-

know basis for the Approved Purpose provided you expressly inform them that it is RMS Confidential Information and you ensure that they owe you legally enforceable confidentiality obligations in respect of it. At any time we may require that you obtain a confidentiality undertaking from those persons in our favour.

- 2.4 You may disclose the Confidential Information as strictly required by law but you must inform us first and seek to limit the terms of that disclosure in any manner we reasonably request.
- 2.5 You must take reasonable steps to protect the Confidential Information and keep it secure from unauthorised access.
- 2.6 You must inform us as soon as possible if:
- (a) you become aware or suspect that there has been any unauthorised disclosure or use; or
 - (b) you are required to disclose the information by law.
- 2.7 You must return or destroy (at our option) the Confidential Information and all copies of it when you no longer require it for the Approved Purpose or on our earlier request.

3 General

- 3.1 This agreement contains the entire agreement between both of us in relation to the Confidential Information and supersedes all other discussions, representations and statements about the Confidential Information.
- 3.2 This agreement may be varied or waived only if we both agree in writing.
- 3.3 You must not assign your rights or obligations under this agreement without our prior written consent.
- 3.4 If we do not exercise a right at any time in connection with a default under this agreement, this does not mean that we have waived the right or cannot exercise it later.

4 Privacy

If you obtain any Personal Information from us or collect it on our behalf then you must comply with any reasonable directions which we give you in connection with our privacy obligations and you agree to comply with the Australian Privacy Principles under the Privacy Act (1988) irrespective

of whether or not you are subject to that Act.

5 Governing law

The laws of New South Wales, Australia, govern this agreement and we both submit to the non-exclusive jurisdiction of the courts of that place.

6 Indemnity

You undertake to indemnify us against all liability or loss arising directly or indirectly from, and any costs, charges and expenses incurred in connection with:

- (a) any breach by you of this Deed; or
- (b) any act or omission by any of your representatives which, if done or omitted to be done by you, would be a breach of your obligations under this Deed.

7 Injunction

You agree that damages are not a sufficient remedy for RMS for any breach of this agreement and RMS is entitled to specific performance or injunctive relief.

8 End of this agreement

This agreement ends when:

- (a) we notify you in writing it ends; or
- (b) it is replaced by a later agreement which protects the Confidential Information to the same or similar degree; or
- (c) the Confidential Information is no longer confidential (but not through a breach by you or anyone you have disclosed it to).

9 Definitions

In this agreement, unless the contrary intention appears:

Approved Purpose means the purpose described on the front page of this agreement.

Confidential Information has the meaning as described in clause 1 of this agreement.

Personal Information has the same meaning it has in the Privacy Act (1988).

we and **us** and **our** means Roads and Maritime Services.

you means the person named on page 1 as the recipient of Confidential Information.